

NAASE Placement Application

Placement Contact Information

Name of Search/Personnel Committee Chair

Ben Shamah

Chair Email Address

benshamah@gmail.com

Chair Phone

(305) 934-1133

Your Congregation

Young Israel of Hollywood-Fort Lauderdale

Congregation Website

www.yih.org

Number of Households in Congregation

750

Is the Congregation affiliated with USCJ?

No

Congregation Address

3291 Stirling Road
Fort Lauderdale, Florida 33312
United States

Congregation President

Ari Pearl

President Email

ari.pearl@ppgdevelopment.com

President Phone

954-966-7877

Name of previous Executive Director

New position

Years previous Executive Director served

New position

Reason(s) for the existing vacancy

New position

Has he/she been informed that your synagogue is seeking a replacement?

New position

When does incumbent's contract expire?

New position

If he/she has been informed, is the termination of the incumbent's contract agreeable to both parties?

New position

INFORMATION ABOUT THE ROLE & CONGREGATION

Describe the duties and qualifications of the Executive Director (or leave blank and upload attachment below)

Job Title: Chief Financial and Operations Officer (CFOO)

Organization: Young Israel of Hollywood-Fort Lauderdale

Position Overview

The Chief Financial and Operations Officer (CFOO) plays a key leadership role at the Young Israel of Hollywood-Fort Lauderdale (YIHFL), one of the most vibrant and rapidly growing Orthodox synagogues in South Florida. Working closely with the Board President, Rabbinic Team, and lay leadership, the CFOO will oversee all financial, administrative, and operational aspects of the synagogue, ensuring that our systems, people, and resources continue to support a thriving, diverse, and expanding community.

This is an opportunity for a mission-driven professional who can blend financial acumen with a deep sense of community. As our congregation experiences significant growth and evolving needs, the CFOO will help guide YIHFL through this exciting period—strengthening infrastructure, supporting staff, and fostering alignment across various member groups and initiatives.

Key Responsibilities

Financial Management

Financial Oversight: Prepare accurate, timely financial statements, reports, and forecasts for the Board President, Board, and Finance Committee.

Budgeting: Lead the creation and management of the annual operating budget, ensuring alignment with YIHFL's strategic priorities and fiscal sustainability.

Cash Flow and Planning: Monitor income and expenses—membership dues, donations, programming, and events—to ensure long-term financial stability.

Audit and Compliance: Manage accounting practices, audits, and filings, ensuring compliance with nonprofit financial standards and regulatory requirements.

Donor and Fund Management: Oversee the tracking and stewardship of all funds—restricted, unrestricted, and campaign-related—with transparency and precision.

Operations and Administration

Human Resources: Supervise and support administrative staff with empathy and clarity, building a cohesive, service-oriented culture.

Facilities Oversight: Manage all aspects of building operations, maintenance, and vendor relationships to ensure a welcoming and safe environment for congregants and guests.

Technology and Systems: Enhance and maintain technological tools for finance, communication, and administration to streamline efficiency as the community grows.

Event and Program Support: Partner with staff and volunteers to ensure smooth logistical and financial support for shul programs, services, and events.

Strategic and Organizational Leadership

Strategic Growth: Work hand-in-hand with the Board President and Rabbinic Team to develop plans that support YIHFL's vision for continued expansion and engagement across all member groups.

Community Sensitivity: Understand and navigate the synagogue's diverse constituencies with respect and balance, fostering unity and shared purpose within a growing membership.

Risk and Process Management: Identify operational and financial risks, improve systems, and build best practices to strengthen the shul's long-term foundations.

Qualifications

Education: Bachelor's degree in Accounting, Finance, Business Administration, or related field. Master's or CPA preferred.

Experience: At least 7–10 years of experience in financial and operational leadership, ideally within a nonprofit, faith-based, or mission-driven organization.

Leadership: Strong managerial skills, with the ability to motivate teams, coordinate cross-departmental initiatives, and collaborate effectively with clergy and lay leaders.

Technical Skills: Proficiency in accounting and financial software (e.g., QuickBooks), Microsoft Excel, and familiarity with donor or membership databases.

Communication: Excellent interpersonal skills and the ability to communicate clearly across different audiences—staff, clergy, volunteers, and community members.

Mission Alignment: A strong appreciation for synagogue life, Jewish values, and the communal spirit that defines YIHFL.

Reports To

The CFOO reports to the Board President and works in close partnership with the Rabbinic Team and lay leadership.

Compensation

Compensation and benefits are competitive and will be discussed with qualified applicants during the application and interview process.

Annual salary range for the Executive Director (\$):

Compensation and benefits are competitive and will be discussed with qualified applicants during the application and interview process.

In addition to the salary shown above, the congregation provides the following benefits:

- Health Insurance
- Unemployment Insurance
- Disability Benefits
- Pension Plan
- Life Insurance
- Professional Development Allowance

When will employment commence?

Once a viable candidate is identified

Size of congregation's budget

Will be discussed during interview process

Certification

All correspondence will be by e-mail. Please note that the congregation will be responsible for the travel expenses of any candidate asked to meet on-site with the congregation's Search Committee. Further, the Joint Placement Commission serves as a clearing house to disseminate information supplied by the congregation to potential candidates, and does not endorse or rate any candidate. It is totally the responsibility of the congregation to perform and complete its due diligence in researching and validating the background, experience and any claims made by candidates under consideration by the congregation.

✓ **I agree to the terms and conditions.**