

NAASE Placement Application

Placement Contact Information

Name of Search/Personnel Committee Chair

Steven Radwany

Chair Email Address

skipradwany@hotmail.com

Chair Phone

(330) 958-0902

Your Congregation

Temple Israel Akron Ohio

Congregation Website

<https://www.templeisraelakron.org/>

Number of Households in Congregation

350

Is the Congregation affiliated with USCJ?

No

Congregation Address

91 Springside Drive

Akron, OH 44333

United States

Congregation President

Steven Radwany

President Email

skipradwany@hotmail.com

President Phone

3309580902

Name of previous Executive Director

Marlene Whitman

Years previous Executive Director served

0.5

Reason(s) for the existing vacancy

Resignation

Has he/she been informed that your synagogue is seeking a replacement?

Yes

When does incumbent's contract expire?

12/31/2025

If he/she has been informed, is the termination of the incumbent's contract agreeable to both parties?

Yes

INFORMATION ABOUT THE ROLE & CONGREGATION

Describe the duties and qualifications of the Executive Director (or leave blank and upload attachment below)

The Executive Director (ED) is the chief administrative and operational leader of Temple Israel Akron, responsible for ensuring organizational excellence in support of the Temple's mission and strategic priorities. Reporting to the Board and working in close partnership with clergy, the ED provides executive oversight of operations, finance, staff leadership, facilities, communications, membership administration, and development support.

Serving as a strategic partner to lay and professional leadership, the ED translates vision into execution, aligning day-to-day operations with long-term goals while supporting effective governance and decision-making. This role requires a seasoned executive who can manage complexity, exercise sound judgment, and foster collaboration across staff, volunteers, and the broader community.

Key Responsibilities

- Partner with clergy and lay leadership to implement strategic initiatives and organizational goals
- Support the Board and committees through planning, reporting, and operational execution
- Provide executive oversight of synagogue operations, facilities, security, and vendor relationships
- Oversee financial administration, internal controls, and timely, accurate reporting
- Lead and supervise administrative staff and organizational infrastructure
- Oversee communications and information systems aligned with institutional priorities
- Support fundraising, donor stewardship, membership administration, and community engagement initiatives

Temple Israel is a vibrant 162-year-old Reform congregation in Akron, Ohio. The ideal candidate brings senior-level nonprofit or organizational leadership experience, including oversight of operations, finances, and staff, and a proven ability to work effectively with boards or volunteer leadership. A bachelor's degree is preferred (master's degree a plus or equivalent experience). Familiarity with synagogue or nonprofit systems is desirable. Availability for evening and weekend congregational responsibilities is required. Living within 30 minutes of our facility would be preferred.

Annual salary range for the Executive Director (\$):

\$75,000 - \$90,000

In addition to the salary shown above, the congregation provides the following benefits:

- Professional Development Allowance

List any other Benefits:

All benefits are negotiable

When will employment commence?

When available

Size of congregation's budget

\$1,100,000

What else does an applicant need to know about your congregation, the position or your city?

We have Reform, Conservative, and Orthodox congregations in our city as well as a Jewish Community Center and Jewish Day School. We are the largest congregation in Akron and are within 30 minutes of downtown Cleveland. Akron is an affordable community with wonderful cultural and outdoor offerings including the Cuyahoga Valley National Park within 10 minutes of Temple Israel.

Certification

All correspondence will be by e-mail. Please note that the congregation will be responsible for the travel expenses of any candidate asked to meet on-site with the congregation's Search Committee. Further, the Joint Placement Commission serves as a clearing house to disseminate information supplied by the congregation to potential candidates, and does not endorse or rate any candidate. It is totally the responsibility of the congregation to perform and complete its due diligence in researching and validating the background, experience and any claims made by candidates under consideration by the congregation.

✓ I agree to the terms and conditions.