

NAASE Placement Application

Placement Contact Information

Name of Search/Personnel Committee Chair

Stephen Blattner

Chair Email Address

sblattner@exagomd.com

Chair Phone

(207) 233-8521

Your Congregation

Temple Beth El, Portland, ME

Congregation Website

<https://www.tbemaine.org>

Number of Households in Congregation

300

Is the Congregation affiliated with USCJ?

Yes

Congregation Address

400 Deering Avenue

Portland, ME 04103

United States

Congregation President

Sara Kahn-Troster

President Email

skahntroster@tbemaine.org

President Phone

207-272-6099

Name of previous Executive Director

Lynn Mansfield

Years previous Executive Director served

1

Reason(s) for the existing vacancy

Health

Has he/she been informed that your synagogue is seeking a replacement?

Not applicable. The position has been vacant for 8 months since prior ED resigned for health reasons.

When does incumbent's contract expire?

The position has been vacant for 8 months since prior ED resigned for health reasons

If he/she has been informed, is the termination of the incumbent's contract agreeable to both parties?

Not applicable. The position has been vacant for 8 months since prior ED resigned for health reasons.

INFORMATION ABOUT THE ROLE & CONGREGATION

Describe the duties and qualifications of the Executive Director (or leave blank and upload attachment below)

See attachment below

ALTERNATIVE: Upload duties and qualifications of the Executive Director PDF

- [FINAL-Interim-ED-Position-Spec-03032026.pdf](#)

Annual salary range for the Executive Director (\$):

This is a contracted position with monthly compensation \$ 7,000 - \$ 11,000 depending on hours and qualifications

In addition to the salary shown above, the congregation provides the following benefits:

- Professional Development Allowance

List any other Benefits:

This is a contracted position without benefits

When will employment commence?

ED position is vacant. Interim ED should commence work as soon as practical.

Size of congregation's budget

\$ 1M

What else does an applicant need to know about your congregation, the position or your city?

Portland is the economic, cultural, and educational center of Maine. Portland holds the #7 spot in the US News & World Report's "Best City to Live" rankings, a testament to its exceptional quality of life. Imagine a picturesque coastline framing an active waterfront, accentuated by historic architecture—with eagles and osprey gliding above the islands offshore. In between, Portland is home to some of the best recommended restaurants in the country, and full of shops run by proprietors who

will tell you they are working their dream job. The people are friendly and welcoming. On top of it all, Portland proudly welcomes and integrates hundreds of refugees here every year to the community.

It's also an exceptional place for young as well as mature families. Living so close to nature, the changing seasons provide a myriad of experiences that make childhood and adulthood magical, like picking ripe blueberries while walking in the woods, tasting wildflower honey, camping under golden leaves, skating on frozen ponds, enjoying miles of pristine ocean beaches and boiling maple syrup. Portland is accessible to watersports, hiking, camping, and skiing throughout Maine. We are located only a few hours from Acadia National Park.

Beyond its physical beauty, Maine has a strong social fabric and civic pride, as well as a vibrant cultural scene. We are lucky to have multiple theater companies; a beautiful auditorium that hosts dance, classical music, and touring Broadway companies; and a world-class art museum. We have three (soon to be four) minor league sports teams. Tickets to all are available and affordable. Portland is well-known nationally as a foodie destination, with a vibrant restaurant and food truck scene, as well as craft breweries and distilleries.

Adding to those aspects that have always been true, Portland is now experiencing transformative growth. Northeastern University's Roux Institute opened in the past 5 years, creating a data science and entrepreneurship-focused graduate school and startup hub. The Portland area is host to multiple institutes of higher education, including the University of Southern Maine-Portland campus; the University of New England Medical and Dental schools; Maine College of Art and Design; the University of Maine Law School; and Southern Maine Community College. Maine's natural beauty and resources attract professionals in the fields of climate, sustainability and ocean technology, fueling new research and innovation. Our recent surge in population growth underscores Maine's magnetic appeal. Since the pandemic, Maine ranks seventh in in-migration rates nationally and is the fastest growing state in New England.

Certification

All correspondence will be by e-mail. Please note that the congregation will be responsible for the travel expenses of any candidate asked to meet on-site with the congregation's Search Committee. Further, the Joint Placement Commission serves as a clearing house to disseminate information supplied by the congregation to potential candidates, and does not endorse or rate any candidate. It is totally the responsibility of the congregation to perform and complete its due diligence in researching and validating the background, experience and any claims made by candidates under consideration by the congregation.

✓ I agree to the terms and conditions.