

NAASE Placement Application

Placement Contact Information

Name of Search/Personnel Committee Chair

Julian Hyman

Chair Email Address

julianhyman@yahoo.com

Chair Phone

(617) 784-5964

Your Congregation

Temple Emeth

Congregation Website

templeemeth.org

Number of Households in Congregation

<250

Is the Congregation affiliated with USCJ?

yes

Congregation Address

194 Grove St.
Chestnut Hill, MA 02467
United States

Congregation President

Michael Field

President Email

mfield@fieldshultz.com

President Phone

617-513-9794

Name of previous Executive Director

Cynthia Levitt

Years previous Executive Director served

40 years

Reason(s) for the existing vacancy

Sudden death of our executive director

Has he/she been informed that your synagogue is seeking a replacement?

N/A

When does incumbent's contract expire?

N/A

If he/she has been informed, is the termination of the incumbent's contract agreeable to both parties?

N/A

INFORMATION ABOUT THE ROLE & CONGREGATION

ALTERNATIVE: Upload duties and qualifications of the Executive Director PDF

- [EXECUTIVE-DIRECTOR-Job-Description.docx](#)

Annual salary range for the Executive Director (\$):

\$100,000 plus benefits

In addition to the salary shown above, the congregation provides the following benefits:

- Health Insurance
- Unemployment Insurance

List any other Benefits:

Retirement plan

When will employment commence?

Immediately

Size of congregation's budget

\$1.25mm

What else does an applicant need to know about your congregation, the position or your city?

Great opportunity for a kind and qualified person.

Certification

All correspondence will be by e-mail. Please note that the congregation will be responsible for the travel expenses of any candidate asked to meet on-site with the congregation's Search Committee. Further, the Joint Placement Commission serves as a clearing house to disseminate information supplied by the congregation to potential candidates, and does not endorse or rate any candidate. It is totally the responsibility of the congregation to perform and complete its due diligence in researching and validating the background, experience and any claims made by candidates under consideration by the congregation.

I agree to the terms and conditions.