

NAASE Placement Application

Placement Contact Information

Name of Search/Personnel Committee Chair

Scott Matasar

Chair Email Address

smatasar@matasarjacobs.com

Chair Phone

(216) 453-8180

Your Congregation

B'nai Jeshurun

Congregation Website

www.bnaijeshurun.org

Number of Households in Congregation

900

Is the Congregation affiliated with USCJ?

YES

Congregation Address

27501 Fairmount Boulevard
Pepper Pike, OH 44124
United States

Congregation President

Scott Matasar

President Email

smatasar@matasarjacobs.com

President Phone

216-453-8180

Name of previous Executive Director

Jay Ross

Years previous Executive Director served

15

Reason(s) for the existing vacancy

Retirement/Transition

Has he/she been informed that your synagogue is seeking a replacement?

YES

When does incumbent's contract expire?

No specific expiration date

If he/she has been informed, is the termination of the incumbent's contract agreeable to both parties?

YES

INFORMATION ABOUT THE ROLE & CONGREGATION

ALTERNATIVE: Upload duties and qualifications of the Executive Director PDF

- [ED-Search-Posting-2026.pdf](#)

Annual salary range for the Executive Director (\$):

115,000 - 135,000

In addition to the salary shown above, the congregation provides the following benefits:

- Health Insurance
- Pension Plan
- Life Insurance
- Professional Development Allowance

When will employment commence?

To be negotiated, spring 2026

Size of congregation's budget

\$2.9 million

Certification

All correspondence will be by e-mail. Please note that the congregation will be responsible for the travel expenses of any candidate asked to meet on-site with the congregation's Search Committee. Further, the Joint Placement Commission serves as a clearing house to disseminate information supplied by the congregation to potential candidates, and does not endorse or rate any candidate. It is totally the responsibility of the congregation to perform and complete its due diligence in researching and validating the background, experience and any claims made by candidates under consideration by the congregation.

✓ I agree to the terms and conditions.