

NAASE Placement Application

Placement Contact Information

Name of Search/Personnel Committee Chair

David Stiefel

Chair Email Address

edsearch@h-nt.org

Chair Phone

(206) 979-7953

Your Congregation

Herl-Ner Tamid Conservative Congregation

Congregation Website

<https://h-nt.org/>

Number of Households in Congregation

600

Is the Congregation affiliated with USCJ?

Yes

Congregation Address

3700 East Mercer Way
Mercer Islands, WA 98040
United States

Congregation President

David Shujman

President Email

david@shujman.com

President Phone

(305) 323-5468 - cell

Name of previous Executive Director

Merav Canaan (4 years); Nadine Strauss (30 years-retired)

Years previous Executive Director served

(see above)

Reason(s) for the existing vacancy

contract end

Has he/she been informed that your synagogue is seeking a replacement?

The ongoing ED position is currently vacant. We have an interim in place, who is a consultant.

When does incumbent's contract expire?

Interim consultant's contract just ended, but she's staying on, part-time, to bridge us.

If he/she has been informed, is the termination of the incumbent's contract agreeable to both parties?

N/A

INFORMATION ABOUT THE ROLE & CONGREGATION

Describe the duties and qualifications of the Executive Director (or leave blank and upload attachment below)

See attached job description

ALTERNATIVE: Upload duties and qualifications of the Executive Director PDF

- [Executive_Director_HNT_Job_Description_FINAL.pdf](#)

Annual salary range for the Executive Director (\$):

\$145,000 - \$175,000

In addition to the salary shown above, the congregation provides the following benefits:

- Health Insurance
- Disability Benefits
- Life Insurance

List any other Benefits:

medical, vision, dental, 403(b) retirement, generous vacation/accrued time off; voluntary life insurance available (for employee purchase).

When will employment commence?

as soon as possible

Size of congregation's budget

\$2 million (approximately)

What else does an applicant need to know about your congregation, the position or your city?

Located on the waterfront of Mercer Island, a suburb of Seattle, in the heart of the beautiful Pacific Northwest, we are a warm and vibrant community, with an active set of volunteers. This upcoming year brings an exciting set of opportunities: we have recently welcomed a new Rabbi and have

celebrated a very successful first year with our Cantor. As a dynamic team, we look forward to the clergy's warmth, enthusiasm, and vision to lead the spiritual needs of our congregation. Additionally, this year we are excited to break ground on the long-anticipated Barnabie Point project - an expansive new multi-use building on the synagogue's property, with our partner organization JDS (Jewish Day School of Metropolitan Seattle), which will also include opportunities for collaboration with other Jewish non-profits in the local area. We are looking for an experienced Executive Director, with a collaborative mindset, to lead our administrative staff, ensure smooth operations of our synagogue and its property, partner with stakeholders, and fulfill the strategic vision of the clergy and the Board.

Certification

All correspondence will be by e-mail. Please note that the congregation will be responsible for the travel expenses of any candidate asked to meet on-site with the congregation's Search Committee. Further, the Joint Placement Commission serves as a clearing house to disseminate information supplied by the congregation to potential candidates, and does not endorse or rate any candidate. It is totally the responsibility of the congregation to perform and complete its due diligence in researching and validating the background, experience and any claims made by candidates under consideration by the congregation.

✓ I agree to the terms and conditions.