

NAASE Placement Application

Placement Contact Information

Name of Search/Personnel Committee Chair

Susan Spero

Chair Email Address

susan@susan-spero.com

Chair Phone

(303) 929-8309

Your Congregation

B'nai Havurah

Congregation Website

bnaihavurah.org

Number of Households in Congregation

210

Is the Congregation affiliated with USCJ?

no

Congregation Address

6445 E Ohio Ave.
Denver, Colorado 80224
United States

Congregation President

Dr. Alan Lazaroff

President Email

alanlaz@aol.com

President Phone

720-232-8810

Name of previous Executive Director

Laura Intfen

Years previous Executive Director served

3+

Reason(s) for the existing vacancy

retirement

Has he/she been informed that your synagogue is seeking a replacement?

yes

When does incumbent's contract expire?

12/31/2025

If he/she has been informed, is the termination of the incumbent's contract agreeable to both parties?

yes

INFORMATION ABOUT THE ROLE & CONGREGATION

Describe the duties and qualifications of the Executive Director (or leave blank and upload attachment below)

See attached job description.

ALTERNATIVE: Upload duties and qualifications of the Executive Director PDF

- [Executive-Director-Job-Description.pdf](#)

Annual salary range for the Executive Director (\$):

\$90-105K

In addition to the salary shown above, the congregation provides the following benefits:

- Health Insurance
- Unemployment Insurance
- Professional Development Allowance

List any other Benefits:

PTO, Dental & Vision coverage, flexible work schedule

When will employment commence?

ASAP to overlap w. current ED

Size of congregation's budget

\$650K

What else does an applicant need to know about your congregation, the position or your city?

See attached job description.

Certification

All correspondence will be by e-mail. Please note that the congregation will be responsible for the travel expenses of any candidate asked to meet on-site with the congregation's Search Committee. Further, the Joint Placement Commission serves as a clearing house to disseminate information supplied by the congregation to potential candidates, and does not endorse or rate any candidate. It is totally the responsibility of the congregation to perform and complete its due diligence in researching and validating the background, experience and any claims made by candidates under consideration by the congregation.

✓ **I agree to the terms and conditions.**