# **NAASE Placement Application**

#### **Placement Contact Information**

Name of Search/Personnel Committee Chair

Larry Feinman

**Chair Email Address** 

careers@cbistpete.org

**Chair Phone** 

(727) 422-2220

**Your Congregation** 

Congregation B'nai Israel of St. Petersburg

Number of Households in Congregation

300

Is the Congregation affiliated with USCJ?

Yes

**Congregation Address** 

300 58th Street North St. Petersburg, FL 33710 United States

**Congregation President** 

Ina Sheppard

**President Email** 

sheppard.ina@gmail.com

**President Phone** 

727-463-8024

Name of previous Executive Director

Allison Sapiega

**Years previous Executive Director served** 

2-3 years

Reason(s) for the existing vacancy

**Congregation Website** 

https://www.cbistpete.org

She found another job outside of synagogue work

#### Has he/she been informed that your synagogue is seeking a replacement?

Yes

## When does incumbent's contract expire?

She is no longer under contract

# If he/she has been informed, is the termination of the incumbent's contract agreeable to both parties?

Yes

#### INFORMATION ABOUT THE ROLE & CONGREGATION

#### ALTERNATIVE: Upload duties and qualifications of the Executive Director PDF

• <u>CBI-Synagogue-Administrator-Job-Post-NAASE1.pdf</u>

#### Annual salary range for the Executive Director (\$):

\$78,000 - \$83,000

#### In addition to the salary shown above, the congregation provides the following benefits:

• Professional Development Allowance

### When will employment commence?

As soon as possible

# Size of congregation's budget

~\$1,000,000

#### Certification

All correspondence will be by e-mail. Please note that the congregation will be responsible for the travel expenses of any candidate asked to meet on-site with the congregation's Search Committee. Further, the Joint Placement Commission serves as a clearing house to disseminate information supplied by the congregation to potential candidates, and does not endorse or rate any candidate. It is totally the responsibility of the congregation to perform and complete its due diligence in researching and validating the background, experience and any claims made by candidates under consideration by the congregation.

✓ I agree to the terms and conditions.