

# NAASE Placement Application

## Placement Contact Information

### Name of Search/Personnel Committee Chair

Tovah Koplow

### Chair Email Address

[tkoplow@gmail.com](mailto:tkoplow@gmail.com)

### Chair Phone

(917) 613-7832

### Your Congregation

Beth Sholom Talmud Torah

### Congregation Website

<https://www.bethsholom.org/>

### Number of Households in Congregation

425

### Is the Congregation affiliated with USCJ?

No

### Congregation Address

11825 Seven Locks Rd

Potomac, MD 20854

United States

### Congregation President

Tovah Koplow

### President Email

[president@bethsholom.org](mailto:president@bethsholom.org)

### President Phone

9176137832

### Name of previous Executive Director

Mark Cook

### Years previous Executive Director served

1.5

### Reason(s) for the existing vacancy

Executive director resigned.

**Has he/she been informed that your synagogue is seeking a replacement?**

Yes

**When does incumbent's contract expire?**

June 28, 2024

**If he/she has been informed, is the termination of the incumbent's contract agreeable to both parties?**

Yes

## **INFORMATION ABOUT THE ROLE & CONGREGATION**

**ALTERNATIVE: Upload duties and qualifications of the Executive Director PDF**

- [Beth-Sholom-Executive-Director-Job-Description.pdf](#)

**Annual salary range for the Executive Director (\$):**

90,000-120,000

**In addition to the salary shown above, the congregation provides the following benefits:**

- Professional Development Allowance

**When will employment commence?**

ASAP

**Size of congregation's budget**

3.2 million (ECC + synagogue)

**What else does an applicant need to know about your congregation, the position or your city?**

We are located in the suburbs of Washington DC. We are an active orthodox synagogue with many events and a beautiful building. Our office staff is kind, hard working, and easy to get along with. The rabbis are a dynamic team who love their job and love the congregation. We are a wonderful place to work and thrive.

### **Certification**

All correspondence will be by e-mail. Please note that the congregation will be responsible for the travel expenses of any candidate asked to meet on-site with the congregation's Search Committee. Further, the Joint Placement Commission serves as a clearing house to disseminate information supplied by the congregation to potential candidates, and does not endorse or rate any candidate. It is totally the responsibility of the congregation to perform and complete its due diligence in researching and validating the background, experience and any claims made by candidates under consideration by the congregation.

I agree to the terms and conditions.